



**TOWN OF WESTFORD
BOARD OF SELECTMEN**

TOWN HALL
55 Main Street
WESTFORD, MA 01886
Telephone (978) 692-5501 Fax (978) 399-2557

MEETING AGENDA

Tuesday, October 12, 2010

7:30PM

Millennium School, APR Room, 23 Depot Street

1. 7:30PM **Call to Order**
2. 7:31PM **Pledge of Allegiance**
3. 7:32PM **Open Forum/FAQ/Announcements**
 - Recognize and congratulate Lieutenant Donald Parsons for being named the Massachusetts Fire and Life Safety Educator of the Year
4. 7:35PM **Request support to allow advertisements at Westford Academy's Alumni Stadium – Principal Jim Antonelli**
5. 7:40PM **Public Hearing Request for Keno to Go**
 - Mobil #2719
Mendi Vittum – Manager
185 Littleton Road
6. 7:55PM **Consent Agenda**
Approval of a Special License
 - Westford Academy Boosters Club
Diane E. Herald (not attending)
First Parish Church United Fellowship Hall
Winter Fundraising Drive
February 5, 2011
7:00pm to 11:30pm**Banner Request**
 1. Westford Education Foundation
Jeanette Wilkinson (attending)
Walk for Education
October 17, 2010 – October 24, 2010
In front of the First Parish Church
 2. Nashoba Valley Technical High School
Jobee O'Sullivan – (not attending)
Open House - Sunday, November 7, 2010
October 31, 2010 to November 8, 2010
In front of Abbot School

3. Westford Academy Student Council
John Wysokowski, WA Student Council Advisor (attending)
Holiday Bazaar
November 27, 2010 – December 4, 2010
In front of the First Parish Church

Town Common Request

1. Westford Education Foundation
Jeanette Wilkinson (attending)
Walk for Education
Sunday, October 24, 2010
11:00am to 2:00pm

7. 8:00PM **Sign Request**
 - Spot Light Dance Academy
Dave Guthrie
487-489 Groton Road
8. 8:05PM **Request to Proclaim November as Pancreatic Cancer Awareness Month** – *Kathy Deschenes*
9. 8:10PM **Review Perchlorate Peer Review Recommendations**
 - Discuss next steps
10. 8:25PM **Special Town Meeting**
 - Review Planning Board recommendations of warrant articles
 - Finalize positions on warrant article motions
11. 8:45PM **Old/New Business**
 1. Appoint 1 member to the Energy Committee
12. 8:50PM **Board Reports/Updates**
13. 8:55PM **Town Manager's Report**
 1. Announce Project Bread grant award of \$2,200 to Friends of Cameron Senior Center
 2. Ratify Chief of Police FY11 through FY14 employment contract
 3. Discuss transition to electronic packets for BoS meeting materials
 4. Approve 2010-2011 Board of Selectmen / Town Manager Goals – discuss town manager performance review process
14. 9:10PM **Correspondence**
15. 9:15PM **Adjournment**

**Board of Selectmen
Correspondence
October 12, 2010**

Outgoing Correspondence:

- | | | |
|------|---------|--|
| 14.1 | 10/7/10 | Letter to Westford Friends & Newcomers thanking them for their gift to Westford Coalition for Non-Violence |
| 14.2 | 10/7/10 | Letter to Senator Panagiotakos and Representative Arciero regarding Massachusetts recent revenue reports, state aid, and unfunded mandates |

Incoming Correspondence:

(Listed by date sent/date received)

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| 14.3 | 9/27/10 | Memo from Angus Jennings regarding Jack Walsh use restriction |
| 14.4 | 9/28/10 | Letter from PERAC regarding early retirement |
| 14.5 | 10/1/10 | Letter from Friends of the Parkerville Schoolhouse regarding their open house |
| 14.6 | 10/4/10 | Letter from Eric and Michelle Miceli regarding their street being an unaccepted road |
| 14.7 | 10/4/10 | NMCOG 47 th Annual Meeting |
| 14.8 | 10/5/10 | Council on Aging October 2010 Newsletter |
| 14.9 | 10/23/10 | DHCD Workshop Schedule 10/23/10 |